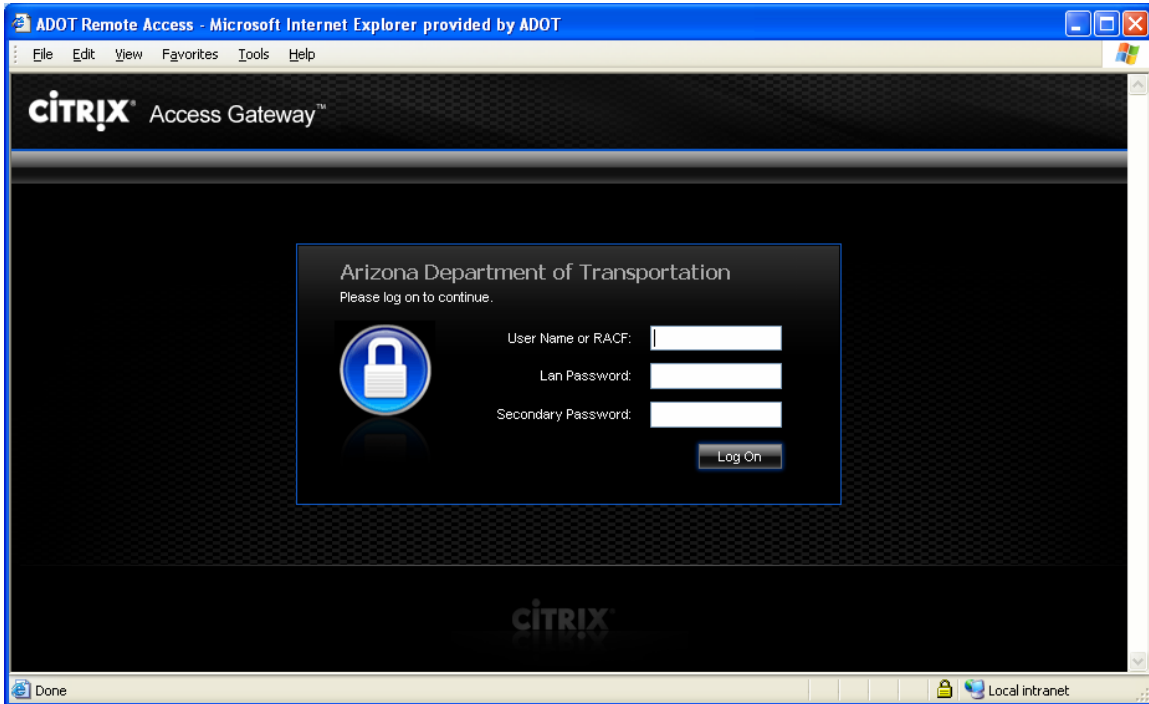
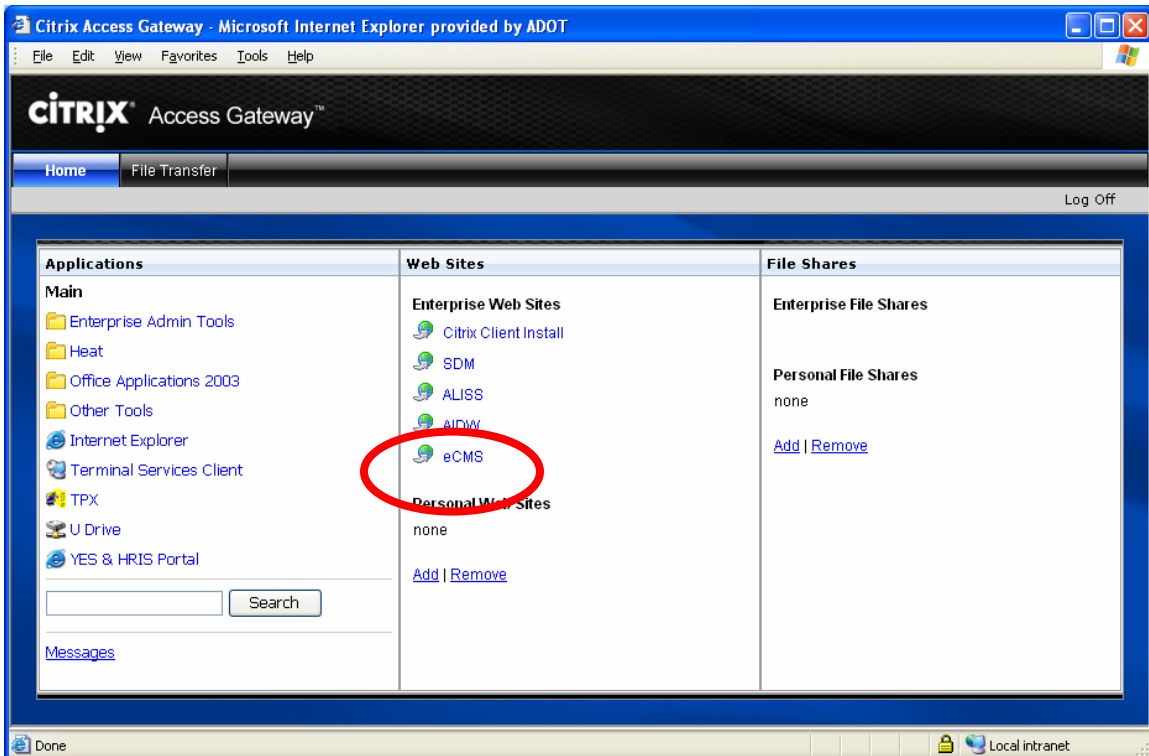


Consultant Debriefing Instructions

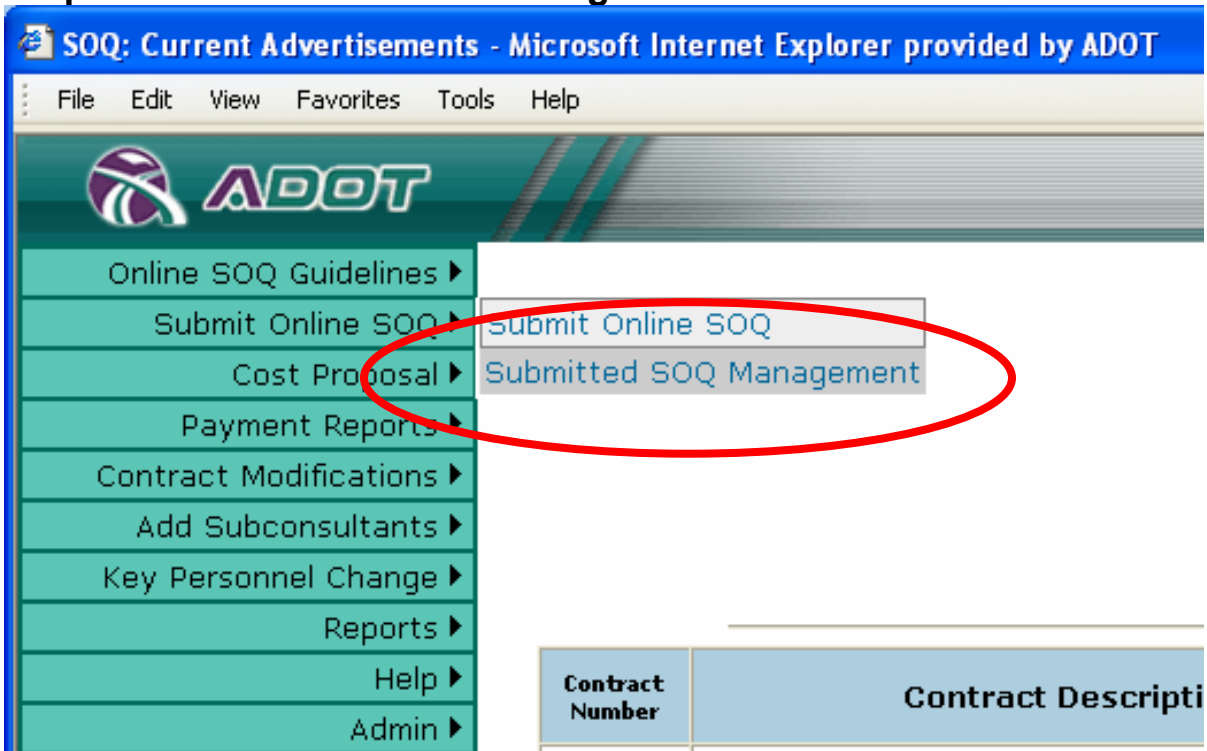
Log into Citrix with your Cryptocard.



Select eCMS.

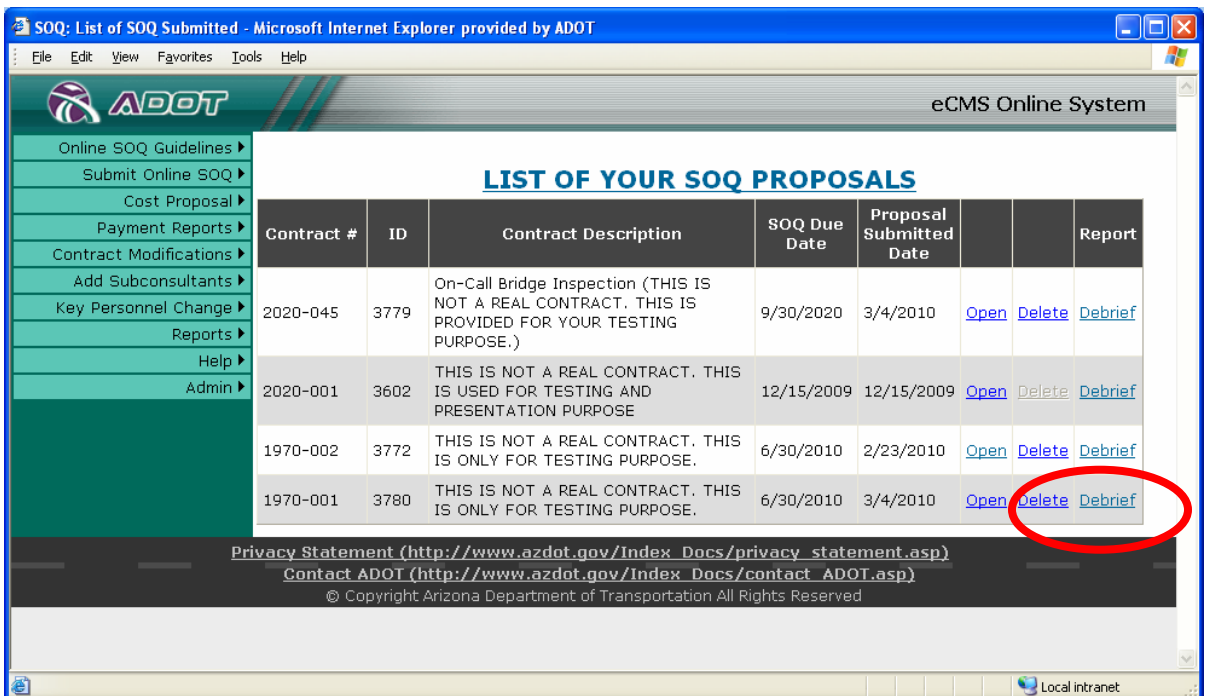


On the side menu, you will select Submit Online SOQ and the drop down Submitted SOQ Management.



A list of all the SOQ's submitted via Cryptocard will be displayed.

At the end of the list on the right hand side, is a section called Report and you will select the Debrief.



The Debrief will populate for your review.

CONSULTANT DEBRIEF		
Consultant: <u>JH International</u>	Contract #: <u>1970-002</u>	
Project #:	Description: <u>THIS IS NOT A REAL CONTRACT. THIS IS ONLY FOR TESTING PURPOSE.</u>	
Firm Rank: <u>3</u>		
<input type="button" value="Print Report"/>		
Criteria, Questions, and Panels Comments	Firm Score	Winning Score
Relevant Experience	47.00	49.00
Engineering Consultant Section Contracts	14.00	12.00
contract information. Any amendments issued as part of an SOQ Package must be included	15.00	20.00
Statements of Qualifications submissions failing to follow the format, online submittal guidelines	18.00	17.00
What knowledge, skills and abilities did the proposed individual demonstrate relative to the contract requirements?	47.00	49.00
online SOQ proposals. Firms not prequalified thr	14.00	12.00
Firms not prequalified through ECS should give themselves sufficient time	15.00	20.00
becomes the property of the State	18.00	17.00
Demonstrated Knowledge, Skills & Abilities	41.50	47.60
packages for Contract 1970-005are available on the ECS web	8.50	16.00
Statements of Qualifications submissions failing to follow the format, online submittal guidelines	12.00	16.00
Pre-Negotiation Partnering workshop on a	21.00	15.60
How will the individuals knowledge, skills and abilities be utilized on this contract?	41.50	47.60
related information may be directed to	8.50	16.00
advertisement of this contract, no further contact	12.00	16.00
Department to reject any and all Statements of Qualification.	21.00	15.60
Education and Training of Proposed Staff	32.00	34.00
expressing interest in the project online following ECS	3.00	10.00
registered with the Arizona	21.00	19.00
advertisement of this contract, no further contact	8.00	5.00
What evidence did the firm provide regarding the proposed individual's credentials? Are the credentials provided relevant to the contract requirements?	32.00	34.00
Any amendments issued as part of an SOQ Package	3.00	10.00
becomes the property of the State	21.00	19.00

If you (the consultant) submitted your SOQ online instead of through the Cryptocard you will need to request a copy of the Debriefing from the assigned Contract Specialist.

If you (the consultant) want to review the winning SOQ you will need to schedule an appointment to come to the Engineering Consultants Section Office and review the winning SOQ in ECS.

**Engineering Consultants Section
205 S. 17th Ave Room 293
Phoenix, AZ 85007
602 712 7525**

Consultants will NOT be able to view the panel comments for the winning SOQ.