

**Engineering Consultants Section (ECS)
Disadvantaged Business Enterprises (DBE)
Subconsultant Intended Participation Affidavit**

Consultant:			
DBE Subconsultant:			
*DBE Tier-Subconsultant:			
- Subcontracted by:		DBE or Non-DBE:	
Contract No.:		Task Order No.:	
Contract Description:		TRACS No.:	

**Tier-Subconsultant refers to any subconsultant that is contracted to another subconsultant at any level.*

Directions:

1. This Affidavit must be completed by all DBE Subconsultants and DBE Tier-Subconsultants and signed by an officer or principal of the subconsultant DBE firm and submitted to the Consultant.
2. A separate Affidavit must be submitted for EACH proposed Subconsultant DBE firm.
3. List all full and partial services to be provided by the above named DBE Subconsultant firm.
4. All partial services provided must be fully explained. If not, the DBE will be considered to be responsible for the entire services to be performed. Attach additional sheets as necessary.
5. All DBE Subconsultant Affidavits must be submitted with the Cost Proposal.

List All Full and Partial Services to be Provided by the Above Named DBE Subconsultant or DBE Tier-Subconsultant Firm (Partial services must be explained. Use additional sheets if necessary)	
DBE Firm's Estimated Budget for the Contract/Task Order	
DBE Firm's % Participation for the Contract/Task Order	
Contract DBE Goal	

Subconsultant Certification:

I certify that:

- My firm has made an arrangement/agreement with the above named Consultant to do work listed above for the proposed contract.
- My firm agrees to the proposed DBE commitment above and agrees to perform the services in accordance with the DBE provisions of the contract.
- My firm will complete 100% of the work listed above or intends to subcontract ___% of the work to another DBE firm and/or ___% to another Non-DBE firm. Name of firm(s): _____.

I understand that:

- The use of my DBE firm for the items of work listed above is a condition of the Consultant being awarded this contract.
- My firm must attend any pre-negotiation partnering conferences or other required meetings related to this contract.
- If I assign any work to a non-certified DBE firm, I must inform the Consultant because the work will **NOT** count towards the DBE goal and it will LOWER my DBE participation.
- I understand that failure to comply with the information shown on this form will be considered grounds for contract sanctions and other sanctions.
- I declare under penalty of perjury in the second degree, and any other applicable state or federal laws that the statements made on this document are true and complete to the best of my knowledge.

Subconsultant Name: _____ **Date:** _____

Officer Signature: _____ **Title:** _____